

Southeastern Health Collaborative (SHC)		
11.30.2016	12:30 – 2:00 p.m.	Southeastern Idaho Public Health-Board Room
Type of Meeting:	Executive Committee	
Recorder:	Mandi Nelson	
Attended:	Dr. Bill Woodhouse, Dr. Mark Horrocks, Maggie Mann, Tracy McCulloch, Rhonda D'Amico, Allison Palmer, Mandi Nelson	
Old Business		
All Members		
Discussion	<ul style="list-style-type: none"> Rhonda D'Amico, SHIP Program Manager, reviewed the consent agenda items before asking for approval. They consisted of: meeting minutes for 9/14/16, 11/9/16, and 11/21/16. Moved by Mark Horrocks, seconded by Bill Woodhouse; motion passed. Rhonda opened up an opportunity to provide feedback regarding the October Learning Collaborate in Boise. There were mixed feelings concerning the conference especially pertaining to the "Sustainability" portion. The general structure of each Regional Collaborative's strategic plan was approved by the Idaho Healthcare Collaborative (IHC). There are two slight changes Rhonda would like to change on ours' but will provide a draft and seek Executive Committee approval before doing so. The group reviewed thoughts on how the latest Medical Health Neighborhood meeting went. There were only two responses on the evaluation survey that was sent out, but both were positive feedback. The possibility to form a Transitions of Care workgroup was discussed along with the potential to approach Portneuf Quality Alliance (PQA) on heading the neighborhood. Rhonda agreed to write a summary of the MHN for Dr. Horrocks to reference when approaching Dani Jones, PQA Executive Director. Rhonda also agreed to draft an email to send to MHN attendees to update them on the progress being made. The meeting frequency for each SHC Tier was reviewed and discussed. The Executive Committee will continue to meet as needed but will plan to space meetings out to every other month for an hour and a half duration time. The Clinic Committee will continue to meet on an as needed basis. The Medical Health Neighborhood will plan to meet quarterly. Rhonda will send out a White Paper she found helpful with details regarding the MHN concept. Until we more clearly define the role for our MHN, we will not discuss membership criteria. 	
Action Items:	Person Responsible	Deadline
<p>Make changes to the Strategic Plan and provide a draft to EC members</p> <p>Draft a summary of the Medical Health Neighborhood and send to Dr. Horrocks</p> <p>Send and update email to MHN attendees</p> <p>Forward White Paper document regarding MHN</p>	Rhonda D'Amico	1/11/16
Regional Collaborative Grant Opportunity		
Rhonda D'Amico		
Discussion	<ul style="list-style-type: none"> All members of the EC support the proposed idea for use of the grant opportunity. The Regional Behavioral Health Board has also given verbal support to this and could potentially provide the food for the conference. Rhonda has a phone call this afternoon with potential partners at Idaho Falls SPAN, she will send an update to EC members. Rhonda will contact Dr. Linda Hatzenbuehler to let her know of the actions being made and the possibility of using ISU's facilities for the conference. Maggie has a contact at the Event Center and will ask him about potentially hosting the conference as well. Rhonda will send the finalized grant out to Maggie and Tracy before submission. Submission deadline is December 9th. 	
Action Item	Person Responsible	Deadline
<p>Send finalized Grant application to Maggie and Tracy</p> <p>Contact Dr. Linda Hatzenbuehler</p> <p>Reach out to Event Center contact</p>	<p>Rhonda D'Amico</p> <p>Rhonda D'Amico</p> <p>Maggie Mann</p>	12/9/16
Transition from Cohort 1 to Cohort 2		
All Members		



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Discussion	<ul style="list-style-type: none"> EC members discussed how transition will occur between Cohort 1 and Cohort 2 clinics. The plan is to still invite everyone to attend Clinic Committee meetings but without the obligation for Cohort 1 clinics to be present. We will wait until learning who Cohort 2 clinics are before continuing the transitions conversation. 		
Action Item	Person Responsible	Deadline	
n/a			
Upcoming Events			
Rhonda D'Amico			
Discussion	<ul style="list-style-type: none"> IHC: December 14th Executive Committee: January 11th 		
Action Item	Person Responsible	Deadline	
n/a			