Regional Behavioral Health Board

8.21.2018  11:40 – 1:00 p.m.  Southeastern Idaho Public Health

Type of Meeting:  Regional Behavioral Health Board
Facilitator:  JoAnn Martinez  Recorder:  Effie Jones

Board Members Attended:  Bob Gehrke, Shantal Laulu, William Slaven, Fran Lands, Barry Jones, Linda Hatzenbuehler, Mark Gunning, Vaughn Rasmussen, Melissa Syria, JoAnn Martinez
By Phone:  Lynda Shiflet, Kim Thomas
Excused:  Brad Baker, Stace Gearhart and Jim Price

Additional Attendees:  Steve Orme, Laurie Brenchley, Rhonda D’Amico, Maggie Mann, Chris Daniels, Chris Freeburne, Melissa Scott, Dave Sorenson (CMH subcommittee Chair)

Crisis Center Update-Presentation

Ken Bullock and Shaun Menchaca

Commissioner Ken Bullock updated the board on the Crisis Center project. He also gave a timeline to the process.

- Would like to move away from reference this project “The Crisis Center” to “Regional Behavioral Care Center”.
- The total 1.5 million dollar amount was distributed to three separate regions within the state. Bannock County being one of the three.
- From the awarded 1.5 million / 3 year contract; Bannock County has been awarded eight hundred thousand dollars.
- The state also awarded a separate amount of 200 thousand dollars to Bannock County for start-up costs of the new Center.
- Bannock County will be the custodian of funds between the contractor of the center and at the state level.
- The Commissioners are in the process of drafting an RFP to select a contractor of the new Center.
- Expected notification of RFP will be published the first part of September on the county website and in newspapers.
- Within the first two weeks of October there will be a call-in meeting with the commissioner’s RFP group for any interested contractors to ask questions about the RFP.
- By November 1st there will be a selection committee in place for selecting the contractor.
- An additional advisory board will also be formed for establishment of policy and direction.

Shaun Menchaca discussed that although it seems the process of the establishment for the center they are very close to purchase and renovation of a building. He also outlined the following:

- Building space will be rented to the contractor.
- Rent will be a zero dollar amount, but maintaining and operations will be the responsibility of the contractor.
- The Free Clinic will also share space with the center.
- Opening of the center will be pushed back to March 2019.
- Expectation that transitioning a client with community resources will be part of the center’s practice.

Chair Announcements

JoAnn Martinez

- Reminder of changes on the open meeting laws where subcommittees also need to post agendas
- Have agenda items to Effie by the second Monday of the month for posting in timely manner.
- Sub-committees also need roster of who is on the committee
- Sub-committees report to the board
- Discussion of an application process for subcommittees

Action Items:

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<thead>
<tr>
<th>Person Responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Chris Freeburne, Effie Jones</td>
<td>9.18.2018</td>
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Template of Subcommittee Application from Reg. 5
Template made for Subcommittee Application Process
### Review/ Approval of 7.17.2018 Minutes

#### All Attendees

**Discussion**
- A Quorum of twelve members present for meeting. Time for members to review past minutes was given. A motion was made to approve 7.17.18 Minutes. The motion was seconded. Motion passed unanimously.

**Action Item**

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<th>Approval for past minutes not approved (prior to July). Discussion needed on which minutes have not been approved. All minutes posted on the website have been approved.</th>
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<tbody>
<tr>
<td>Person Responsible</td>
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<td>All members</td>
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### Grant Requests

#### Board Members

**Discussion**
- NAMI Request- Presented by Bob Gehrke and Lynda Shiflet. Bob Gehrke motioned to approve Barry Jones seconded the motion. Due to the presenter of request needing to abstain from voting; Melissa Syria motioned for an amended vote. It was seconded by Mark Gunning. Motion for NAMI Southeast Idaho request for funding was approved by ten voting members with two members abstained from voting.
- Recovery Fest Request- Request was presented by JoAnn Martinez. Motion to approve request by Mark Gunning. Barry Jones seconded the motion. Motion for Recovery Fest request for funding was approved by eleven voting members with one member abstained from voting.

**Action Items**:  
- Purchase request to be submitted to SIPH for approved requests, after all information is acquired for submittal.
  - Person Responsible: Effie
  - Deadline: 9.07.2018

### Crisis Center Discussion

#### All Members

**Discussion**
- Discussion to have representation of the Region 6 Behavioral Health Board in the continued process of the Crisis Center.
- Suggestion of a letter of thank you to the presenters for the update on the Crisis Center process. The letter also containing the offer of availability for a Region 6 BHB member to sit on the advisory committee.
- Melissa Syria also suggested

**Action Items**:  
- Letter of thank you and offer of availability for a member/s of the R6BHB to also sit on either the selection committee or the advisory committee as the Crisis Center is being established.
  - Person Responsible: JoAnn Martinez
  - Deadline: 9.18.2018

### Gaps and Needs Analysis Update

#### JoAnn Martinez

Due to time constraint, it was requested that the Gaps and Needs Analysis update be sent into a workgroup that will ready for it submittal by September 10. Motion made by Vaughn Rasmussen, seconded by Barry Jones. Passed unanimously by 12 members present. Workgroup volunteers are JoAnn Martinez, Melissa Syria, Bob Gehrke, Barry Jones and Dave Sorenson.

**Action Items: Gaps and Needs Analysis Workgroup**  
- Workgroup described above will set to time meet; updating and submitting the Gaps and Needs Analysis by deadline of September 10th.
  - Person Responsible: JoAnn
  - Deadline: 9.07.2018

**Meeting Adjourned 1:07 PM**